



Duty of Care Agreement 2010

We ask all Parents and Guardians who will be bringing children to Kinderballet (and "Mummy and Me") classes to carefully read this agreement before signing. It explains what you can do to help us ensure a safe and happy environment for your children to enjoy their classes.

Before class

The Parent/Guardian will bring their child into the classroom, and prepare for the class (if necessary). As the class is about to start, the Parent/Guardian will take their child over to the teacher. The Parent/Guardian must ensure that their child is acknowledged by the teacher before leaving.

If the Parent/Guardian will remain in the room during the class (ie. Trial Class, Open Day, "Mummy and Me"), then they retain responsibility for their child throughout the class.

Kinderballet suggests that the Parent/Guardian remain on the premises, just outside the classroom during that class, to ensure that in the case of any incident, they can be called in immediately.

If the Parent/Guardian will not remain on the premises or just outside the classroom during the class, then the Parent/Guardian must inform the teacher and ensure that the teacher has their name, contact details and any applicable details in relation to the child's medical conditions noted correctly on the role. In this case, the Parent/Guardian agrees if their child requires the toilet during class then another parent will be asked to assist their child. If this is not acceptable then the Parent Guardian should not leave the premises.

If someone other than the Parent/Guardian who brought their child to class will be collecting the child after class then they must inform the teacher of this before the class begins. Details must be given to the teacher regarding that person's name, relationship to the child, contact number – the Parent/Guardian must then sign that these details are correct before leaving.

During Class

If there is a serious incident during class then the Parent/Guardian will be notified immediately.

If a child wishes to go to the toilet and their Parent/Guardian is on the premises (or close by), then they will be called in and they will take their child to the toilet, then return the child back to the class afterwards.

If a child wishes to go to the toilet and their Parent/Guardian is on NOT the premises (or close by), then another parent will be called in to assist the child.

After Class

At the completion of class, all children will sit with the teacher on the floor. The Parent/Guardian will enter the classroom and collect their child from the teacher.

"Mummy & Me" Classes

The Parent/Guardian retains responsibility for their child throughout the class.

I HAVE READ, UNDERSTAND AND AGREE WITH THE STATEMENTS ABOVE.

Parent/Guardian's Name: _____ Signature: _____ Date: ____ / ____ / 2010

Child's Name: _____ Relationship to Child: _____

*Please hand the signed copy back to the teacher as soon as possible

If you do not understand, disagree or would like clarification regarding any part of this agreement then please let us know as soon as possible: info@kinderballet.com.au or 1300-606-949. A copy of this agreement will be available on our website (listed above).